

# **BYLAWS OF BONITA VALLEY HORSEMEN**

## **ARTICLE I Location**

The meeting place of the Association shall be any place within the county of San Diego which has been so designated by resolution of the Board of Directors.

## **ARTICLE II Membership**

Section 1. Membership in the Association is open to all persons.

Section 2. **CLASSES OF MEMBERS**

- A. Single and Family Memberships are available.
- B. Associate or Honorary Membership may be granted by the general membership to a recognized group or to an individual who has or may perform a valuable service of the Council. Associate or Honorary Members do not pay dues nor have the right to vote or hold an elective office.
- C. Charter Membership shall be defined as the founding members of Bonita Valley Horsemen (circa 1976). Charter Members are dues-paying members and are entitled to all membership privileges.

Section 3. **APPLICATION FOR MEMBERSHIP.** Application for membership shall be made in writing on a form prescribed by the Board of Directors. The application shall include such matters as the Board of Directors may determine.

Section 4. **TRANSFER OF MEMBERSHIP**  
No membership shall be transferable.

Section 5. **RESIGNATION**  
The resignation of any member shall become effective upon written notice to the president or the Board of Directors.

Section 6. **REVOCAION OF MEMBERSHIP**

- A. **Basis of Revocation.** A member may be revoked for any one of the following reasons:
  - 1. Violation of the Articles of Association or the Bylaws.
  - 2. Conduct deleterious to the best interest of the Association.

- B. Action of Revocation. When the Board determines that there is a basis for revocation and after investigation it is deemed necessary or desirable, the Board of Directors may, by a 2/3 vote of all directors and ratification at a general membership meeting, suspend or revoke a membership. Such revocation shall take effect immediately. All membership benefits and privileges are surrendered. All dues paid by the member prior to such revocation shall remain with the Association.
- C. Notice of Revocation. A notice shall be sent by prepaid, first-class, or registered mail to the most recent address of the member as shown on the Association's records, setting forth the termination and the reasons therefore. Such notice shall be sent at least fifteen (15) days before the proposed effective date of the revocation.

Section 7. Litigation. Should any member institute litigation against the Association, said member shall automatically be suspended pending resolution of the litigation.

Section 8. Any resignation, suspension, or revocation of membership shall preclude that individual from participating in any Association-sponsored event as a guest or otherwise.

### ARTICLE III

#### Meetings

Section 1. The Board of Directors shall meet once a month at least one week prior to the General Membership meeting.

Section 2. The General Membership shall hold at least ten (10) meetings a year on a day deemed appropriate by the Board of Directors.

Section 3. Special meetings of the Board of Directors may be held whenever called by direction of the President or five or more members of the Board.

Section 4. Notice of a special meeting shall be deemed waived if a written waiver is filed with the Secretary, or if a member attends the special meeting.

Section 5. A majority of the Directors present shall constitute a quorum at any meeting. Written proxies shall be allowed.

### ARTICLE IV

#### BOARD OF DIRECTORS

Section 1. The Board of Directors of the Association shall consist of the executive officers, committee chairmen, and the first past presidents. The directors shall be the governing body and carry on the business of the Association.

Section 2. The Board of Directors shall assist the Executive Officers in accomplishing the objectives of the Association.

Section 3. A majority of the Board of Directors present at any meeting shall constitute a quorum for the transaction of business.

ARTICLE V  
Election of Executive Officers

- Section 1. The Executive Officers shall be a President, Vice-President, Secretary, and Treasurer, who shall be elected by the members.
- Section 2. A nominating committee shall nominate persons as candidates for the ensuing year's offices during October of each year.
- Section 3. Election of officers shall be held in November at a regularly scheduled meeting.
- Section 4. Terms for officers shall be from January 1 to December 31.

ARTICLE VI  
President

- Section 1. The President shall be the Chief Executive Officer and shall have the general supervision, direction, and control of the affairs of the Association, subject to the Board of Directors.
- Section 2. The President shall coordinate and administer the policies and principles of the Association.
- Section 3. The President shall preside over all meetings of the general membership, the Board of Directors, the Executive Officers, and any other meeting officially called, and shall be entitled to vote on all matters.
- Section 4. The President shall create and dissolve committees and shall appoint to and remove persons from such committees.
- Section 5. The President shall be ex-officio member of all standing committees.
- Section 6. The President shall fill Executive Officer vacancies subject to ratification by the Board of Directors.
- Section 7. The President shall perform all other duties required of the office of President.
- Section 8. The President shall have such other powers and duties as may be prescribed by the Board of Directors.

ARTICLE VII  
Vice President

- Section 1. The Vice President shall assume and exercise all the powers, authority, and duties of the President in his absence.
- Section 2. The Vice President shall automatically become President if that office becomes vacant for any reason.
- Section 3. The Vice President shall be Program Director.
- Section 4. The Vice President shall perform such other duties assigned by the President or the Board of Directors.

## ARTICLE VIII

### Secretary

- Section 1. The Secretary shall be custodian of the logo of the Association and all property, documents, records, and correspondence, except those pertaining to finances, and shall deliver to his successor current and complete records under his control.
- Section 2. The Secretary shall maintain a complete file or book which shall contain the minutes of all meetings, the Articles of Association, and these By-Laws.
- Section 3. The Secretary shall assume the responsibilities for notification of meetings.
- Section 4. The Secretary shall perform such other additional duties as may be assigned by the President or the Board of Directors.

## ARTICLE IX

### Treasurer

- Section 1. The Treasurer shall be custodian of all the Association's funds and financial records and correspondence pertaining to the office, and shall deliver to his/her successor current and complete accounts and records under his control.
- Section 2. The Treasurer shall deposit all dues and monies paid to the Association in a bank or facility designated by the Board of Directors.
- Section 3. The Treasurer shall dispense monies as directed by the Board of Directors. Expenditures not to exceed \$50.00 may be made without a majority vote of the Board of Directors if approved by a Director and by a majority of the Executive Officers.
- Section 4. The Treasurer shall make semiannual reports of the receipts and disbursements and at such other times as requested by the Board of Directors or the President.
- Section 5. The Treasurer shall review, act on and reply to all correspondence pertaining to this office.
- Section 6. The Treasurer shall perform such other additional duties as may be assigned by the President or the Board of Directors.

## ARTICLE X

### Logo

- Section 1. The Association shall have a logo as shown in exhibit A.

## ARTICLE XI

### Robert's Rules of Order

- Section 1. *Robert's Rules of Order* shall govern proceedings of all meetings except where in conflict with the Bylaws.

ARTICLE XII  
Amendment

These Bylaws may be amended by a majority vote of the Board of Directors at a regular or special meeting called for that purpose.

The foregoing Bylaws are adopted by vote of the Board of Directors of this Association and ratified by the general membership at a meeting held on this date at Bonita, California.

Dated \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President